

ROBERSONVILLE HOUSING AUTHORITY
PO BOX 637
106 NW RAILROAD STREET
ROBERSONVILLE, NC 27871-0637
252-217-2283

DECEMBER 07, 2017

NOTICE FOR REEXAMINATION IN JANUARY 2018 BRING ALL LETTERS ABOUT YOUR FUTURE BENEFITS FROM SOCIAL SECURITY OR SSI.

REEXAMINATION DATES; JANUARY 8,10,11,12,16, 17, 18, 19 2018

9:00 am -11:30 a.m, 1:00p.m - 4:00 p.m. REPORT TO THE OFFICE DURING THESE HOURS. If you have a time conflict because of employment, call and we will discuss it. ANYONE NOT REPORTING ON THESE DATES WILL NOT BE CALLED OR WRITTEN BUT WILL RECEIVE A NOTICE OF EVICTION.

All members 18 years old or older must come in with the Head of Household for the Reexamination. ALL MEMBERS WORKING IN HOUSEHOLD MUST REPORT ALSO.

INFORMATION TO BRING WITH YOU: BRING WITH YOU TO THE REEXAMINATION LETTERS CONCERNING BENEFITS FROM SOCIAL SECURITY, SSI, OR VETERANS AND ALSO BANK STATEMENTS. IF YOU HAVE DIRECT DEPOSIT TO A CARD BRING IN A RECEIPT SHOWING YOUR BALANCE ON CARD. THIS INCLUDES SOC. SEC., SSI, PAYCHECK, OR WFFA.

YOU MAY BRING THE BANK STATEMENT YOU RECEIVE IN JANUARY. EMPLOYER'S name and address. Bring in the past 3 paycheck stubs. CHILD SUPPORT FOR THE YEAR 2017. WE MAY DO THIS ONLINE IF YOU ARE ALREADY REGISTERED ONLINE. IF NOT IT IS YOUR REQUIREMENT TO GET THE 12-MONTH HISTORY.

CHECKING, SAVINGS, CD'S ACCOUNT NUMBERS. BRING IN THE ONE YOU RECEIVE IN JANUARY, 2018, OR YOU CAN TAKE A FORM TO YOUR BANK FOR THEM TO FILL OUT FOR YOU.

DO NOT CONTACT SOCIAL SECURITY TO GET COPY OF LETTER!

I NEED YOUR Social Security, SSI, Veterans LETTERS NOT YOUR CHECKS. RHA MUST SEE ALL LETTERS THAT YOU HAVE RECEIVED FROM THESE AGENCIES ABOUT YOUR BENEFITS. THESE LETTERS WILL COME IN THE LAST OF NOVEMBER OR FIRST OF DECEMBER, 2017.

ALL PERSONS REPORTING NO INCOME OR INCOME FROM RELATIVE OR FRIEND WILL BE ASKED TO PROVIDE INFORMATION AND RECEIPTS AS WHO PAYS FOR OTHER LIVING EXPENSES AS WELL AS UTILITY CHARGES OR MAINTENANCE CHARGES FOR YOU. COME PREPARED TO SUPPLY THIS INFORMATION WITH RECEIPTS OR STATEMENTS.

REMEMBER IF YOU ARE NOT ELDERLY, DISABLED, WORKING, ON THE WFFA PROGRAM OR IN SCHOOL YOU ARE REQUIRED TO DO COMMUNITY SERVICE: 8 HOURS FOR EACH MONTH THAT THESE CONDITIONS DO NOT APPLY TO YOU AND WE WILL BE CHECKING TO SEE IF YOU DID YOUR COMMUNITY SERVICE DURING 2017. BRING IN YOUR VERIFICATION OF HOURS FOR COMMUNITY SERVICE FROM THE PLACE YOU DID THIS SERVICE IN 2017 OR REPORT FROM THE SCHOOL THAT YOU WERE ENROLLED IN FOR THE MONTHS YOU WERE NOT ON WFFA OR WORKING. ANYONE NOT IN COMPLIANCE WILL BE GIVEN A NOTICE OF EVICTION AS IS REQUIRED BY CONGRESS.

" 5. REDETERMINATION OF RENT, DWELLING SIZE, ELIGIBILITY:

Once each year tenant agrees to furnish accurate information to management as to family income from all sources, employment and family composition, for use by Management in determining whether your rent should be changed and whether dwelling size is still appropriate for tenant's needs. The determination will be made in accordance with the approved Schedule of Rents and Income and Occupancy Policies posted in the Authority Office."

STILL REQUIRED TO REPORT: All changes in income, job and household must be reported to the RHA Office within 10 days of change regardless of whether you have or not had a rent deduction within year. Failure to report change can result in termination of your lease.

Robersonville Housing Authority
106 North West Railroad Street
Post Office Box 637
Robersonville, NC 27871
252-217-2283

[DATE]

[TENANTNAME]
[TENANTADD1]
[TENANTADD2]
[TENANTCITY], [TENANTSTATE] [TENANTZIP]

Dear [TENANTNAME]:

The Robersonville Housing Authority will be conducting its Annual inspection of the dwelling units and sites on the dates listed below. Please note your apartment number in relation to the date and time of the inspection. Inspection of the sites, and common areas will be held on January the 09, 2018.

The inspectable areas include housekeeping, needed repairs and health and safety issues. Maintenance will put roach control in the units that require it at the time of inspection. If the unit does not pass this inspection a notice of re-inspection will be left in the unit. If the unit fails the second inspection, an eviction process will begin. If you have a roach problem, please remove all the dishes from your kitchen cabinets so that a spray may be applied for roach abatement.

Please have someone in your home to let us in on inspection day if you cannot be present. Thank you very much for your co-operation in this required inspection process.

MONDAY JANUARY 8th 2018 BEGINNING AT 9:00 AM APARTMENTS 1-16,17a-22b

Tuesday January 9th 2018 BEGINNING AT 9:00 APARTMENTS 23a-26b 17-24,33-35, 51-54

Wednesday January 10th 2018 BEGINNING AT 9:00 APARTMENTS 25-28,29-32 36-50

Thursday January 11th 2018 BEGINNING AT 9:00 APARTMENTS 1a-6b

Friday January 12th 2018 Beginning at 9:00 Apartments 7a-13b

Checklist for Re - Exam 2018

Proof of Income:

If you don't have any income. Come by the office to pick up a Contribution Worksheet.

- Bank Statements from December 2017 to Jan 2018
- SSI January Statement
- SSA January Statement
- Contribution Worksheet, that's completed

Please have current bank statement a day before your scheduled appointment.

PLAN TO TAKE 30 -40
MINS FOR EACH
RE-EXAM

*****Failure to appear on scheduled date could result in termination of your residency.*** 252-217-2283 Office Number**

***** If you have to work during the scheduled time please make an appointment with JACKIE ******

January 12th and 19th are for appointments only! If you can't make your appointed day MAKE AN APPOINTMENT NOW!
Schedule on back of this paper .

Date	Location	Time
01/08/18	Old Cherry Apt 1 - Apt 16	9am to 12pm 1pm to 4pm
01/10/18	Andrews Apt 17- Apt 24 Apt 33- Apt 35	9am to 12pm 1 pm to 4 pm
01/11/18	Slade Apt 36- Apt 50 Webb Apt 51- Apt 54	9am to 12pm 1pm to 12 pm
01/16/18	Crandal Apt 36- Apt 50	9am to 12pm 1pm to 4pm
01/17/18	New Cherry 17A- 26B	9am to 12pm 1pm to 4pm
01/18/18	Chance 1A-13B	9am to 12pm 1pm to 4pm